

## Harvest Festival Vendor Registration Form

The Harvest Festival will be held on **Saturday, October 5, 2019 from 10:00 am-2:00 pm**. If you would like to participate by selling items; whether you are a classroom raising funds for your class or an outside vendor selling your product, or a local non-profit, **please complete this form**.

### Contact Information

Name (first, last): \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Description of items to sell/advertise: \_\_\_\_\_

\_\_\_\_\_

### Fee

If you are an outside vendor, *selling items for profit*, there is a **\$20 fee**. Please submit the check with the registration form **by September 20, 2019**.

**Please make checks payable to** Leverett Elementary PTO.

**Please return or mail checks and registration form to** Leverett Elementary School Attn: Harvest Festival, 85 Montague Rd, Leverett, MA 01054.

### What do you need to provide?

Your own equipment (*i.e.* canopies, tables, chairs, linens for tables, etc.). Please note there is limited electricity. Please let us know if you will require electricity.

### Kids

Kids are more than welcome to set up a table with a homemade game, used books and toys or crafts for sale. Kids are not required to pay a vendor fee, however we do ask that they donate the profits to a class or divide money between various classes. Please avoid selling candy or providing candy for prizes.

### Questions?

If you have any questions please contact Jennifer Bray at [jenngriff77@gmail.com](mailto:jenngriff77@gmail.com) or 978-853-9573.