

Library Trustee Meeting Minutes  
November 13, 2019, 7:00pm, Leverett Library, 75 Montague Rd, Leverett

Present: Joan Godsey, Georgie Schmid, Chris Condit, Rachel Flint, Lisa Werner, Elaine Barker, Natane Halasz, Director, Marilyn London Ewing, Friend

Approve October 2019 minutes: Elaine moved to accept the minutes and Joan seconded, all approved

Money available

Operating \$10087

Salaries \$38154

Building \$11102

State Aid \$26113

Gift \$91124 (Van Steenberg) + \$1473 (Donations, Friends programming stipend, etc)

Field/Maynard \$2770

Revolving (Fines) \$533

Revolving (Copier/Fax/Printing): \$992

Circulation

|           | October 2019 | October 2018 |
|-----------|--------------|--------------|
| CWMARS    | 3013         | 2425         |
| Overdrive | 395          | 336          |

Increased circulation over October 2018

October open hours

115 open hours

Events & happenings at the library

In October:

Uke Strum Along, Thurs 10/10, 6:45pm (15)

~~“Who Goes There?” Presentation by Agawam Paranormal, Thursday, 10/17, 6:30pm~~ **Cancelled by presenter**

Sunday, 10/13, 12pm-2pm, Ladies’ Read & Relax (Paige Adams offered chair massage) (Kentucky visitors also came by this day) (8)

Story Songs for Kids with Moomaw, Sunday, 10/20, 3:30pm (4)

Table at UMass Campaign Launch & Nonprofit Fair, Tuesday, 10/22, 11:30-1:30pm (outreach)

Leverett Historic Commission event “A Sense of Where You Are”, Saturday, 10/26, 1pm-4pm (35)

Friends of Leverett Library Annual Meeting, Sunday, 10/27, 3pm (40)

Senator Jo Comerford Library Tour, Sunday, 11/03, 3:45-4:45 (12)-Board members who attended found her very impressive.

#### Ongoing:

Strength Training for 40+ with Kathy Sward, Tuesdays at 2:30pm (approx. 12-14 participants)

Family Scrabble Club, Tuesdays, 3:15pm (continued from last year, 4-6 regulars)

Tuesday Music Gatherings, 6:30pm (between 2 and 6) Gene Stamell, 6 attended

Electronic Device Drop-in Help with Leah Larkey, up to two Thursdays per month, 6pm

#### Community Room usage:

Used CR at least once in October: Tales & Tunes Story Hour; Yoga for Stress Reduction; Tai Chi; Qigong; Leverett Literature Group; Rattlesnake Gutter Trust; Field Family Trust; Climate Change writing group; Nancy Emond painting class; Green Energy committee

#### Upcoming events:

Thursday, 11/14, 6:45pm, Ukulele Strum Along

Sunday, 11/17, 2pm, Afternoon with the Author David R Gillham (refreshments)

Thursday, 11/21, 6:30pm, Friends of Leverett Pond presentation

Sunday, 12/08, 2pm Ayurveda presentation and **Holiday Volunteer Party, 5pm**

Tuesday, 12/10, 6:30pm Leverett Alliance Film Screening of "The Human Element"

Sunday, 12/15, 2pm, Afternoon with the Author Jill Franks

Sunday, 12/15, 4pm Concert of Favorite Songs to kick off the holidays with Beth Raffeld trio

#### Friends of Leverett Library report

Expenditures: \$100 donation to Pioneer Valley Symphony; \$300 for Dawn Ward and patio garden  
People loved the new blue chairs in the Community Room. The Friends may purchase additional.  
Lisa Brooks gave an excellent presentation at the Annual Meeting and donated all proceeds from book sales to the Library.

Nine holiday baskets for silent auction will be on display on Nov. 14th.

#### Building/Grounds/Equipment

Geothermal bidding process: The work on the geothermal system was put out to bid to 3 vendors; Jamrog alone replied, but the quote came in higher than the previous estimate: \$29,040. The extra cost was for bonding. The board is requesting a detailed breakdown of costs which Natane will ask John K. to get from Jamrog. Lisa will meet with Marjorie to stress that the library is using only the amount of state aid available. We want to make sure that the town pays for maintenance.

Tuesday, November 26th, the Selectboard will review this financial arrangement.

Water pump issues – Sue recorded the water pump noises. The motor might be shot.

Computers replacement update & wifi firewall – The firewall installed by the town blocked the wifi sites that patrons needed to use in their work and patrons had to leave the library.

Computer replacements from local colleges fell through, but 10% of our materials budget can be used to purchase new computers. Using the interest from the Dwight Maynard Account, we will be able to fund replacement of some of the computers.

#### Policy Review/Updates

Art Donations policy examples – discussion tabled until December meeting.

#### CWMARS/MBLC/MLS updates

Long range planning process – The report was submitted and approved.

Community Resilience Building Workshop – Natane attended this to prepare the municipal grant to help the town plan for the effects of climate change and to be qualified for state funds.

#### Next Meeting

Wednesday, December 4 at 7:00 P.M.

#### New Business

#### Next meeting

Wednesday, Dec 07, 7:00pm