

Library Trustee Meeting Agenda
January 8, 2020, 7:00pm, Leverett Library, 75 Montague Rd, Leverett

Present: Rachel Flint, Elaine Barker, Joan Godsey, Georgie.Schmid, Christopher Condit, Lisa Warner, Kathy Weller, Friends Representative, Natane Halasz, Library Director

December Meeting was Cancelled (lack of quorum of trustees)

Approve November 2019 minutes: E.B. moved, G.S. seconded motion. Motion passed.

Money available

Operating 8,641
Salaries 29,902
Building 10,047
Gift 92,653
Fines 632
Copier/Printer 903
State Aid 26,113
LSTA Grant 6,000
Field/Maynard 2,772 - 772 available

FY2021 Budget Request (attached)

We received the usual budget letter, which presents a maximum increase of 1%. Salaries are a part of the municipal allocation. If we are at 100% compliance in this state, we have to spend 20% of our budget on materials. We would be at 90% compliance if we spent 18% of our budget. Our state aid award amount would be adjusted down to 87.5%. Our MAR is \$83371.45. 20% of that amount means we must spend \$16,674. It appears that salaries will need to increase 1.5% in order to meet the 20% or we will need to lose some state aid moneys. The board discussed the possibility of providing two scenarios to the town: one showing the 100% compliance picture with 1.25% salary increase and the 20% amount, the other showing the 1% salary increase and the 18% amount. The budget hearing will occur on January 21.

Circulation

	November 2019	November 2018	December 2019	December 2018
CWMARS	2810	2390	2637	2329
Overdrive	330	301	360	367

November & December open hours

Nov: 100

Dec: 97 (closed 12/17 due to weather; early closing for Christmas Eve 12/24; and closed Christmas Day 12/25)

2020 closed dates:

Sunday, 04/12/2020, Easter

Saturday, 07/04/2020, Independence Day

Wednesday, 11/11/2020, Veterans Day

Thursday, 11/26/2020, Thanksgiving

Thursday, 12/24/2020, Christmas Eve early closure

Events & happenings at the library

November:

Senator Jo Comerford Library Tour, Sunday, 11/03, 3:45-4:45 (12)

A Sense of Where you are (Lev Historical Commission), Saturday, 11/09, 1pm (30)

Ukulele Strum Along, Thursday, 11/14, 6:45pm, (16)

Afternoon with the Author David R Gillham (refreshments), Sunday, 11/17, 2pm, (13)

Friends of Leverett Pond presentation, Thursday, 11/21, 6:30pm, (14)

December:

Sunday, 12/08, 2pm, 20/20 Vision for your Health: Tips and Tools from Yoga and Ayurveda (23)

Tuesday, 12/10, 6:30pm Leverett Alliance Film Screening of "The Human Element" (20?)

Thursday, 12/12, 6:45pm, Uke Strum Along (10)

Sunday, 12/15, 2pm, Afternoon with the Author Jill Franks (8)

Sunday, 12/15, 4pm Concert of Favorite Songs to kick off the holidays with Beth Raffeld Trio (19)

Saturday, 12/21, 2pm, Author Talk with Bruce Watson (18)

Ongoing:

Strength Training for 40+ with Kathy Sward, Tuesdays at 2:30pm (approx. 12-14 participants)

Family Scrabble Club, Tuesdays, 3:15pm (continued from last year, 4-6 regulars)

Tuesday Music Gatherings, 6:30pm (between 2 and 6)

Electronic Device Drop-in Help with Leah Larkey, up to two Thursdays per month, 6pm

Community Room usage:

Used CR at least once in November/December: Tales & Tunes Story Hour; Yoga for Stress Reduction; Tai Chi; Qigong; Leverett Literature Group; Rattlesnake Gutter Trust; Nancy Emond painting class

Upcoming:

Author Talk: Chaya Grossberg & Freedom from Psychiatric Drugs, Thursday, 01/16, 6:30pm

Electronics Take Apart w/ Seth Seeger, Wednesday, 01/22, 1pm

Intro to Chess w/ Andy Morris-Friedman, Thursday, 01/23, 6:30pm

Tracks & Pelts w/ Julie Collier, Sunday, 02/02, 2pm

Worm Composting Workshop with Ben Goldberg, Sunday, 02/09, 3pm

Library Legislative Breakfast, Friday, 02/21, 7:30am-9am

Libraries in the Woods Community Read: *Braiding Sweetgrass*, by Robin Kimmerer, March & April.

Programming ideas are welcome.

Friends of Leverett Library report: The Friends made a little over \$600 on the holiday basket raffle. They will be buying more chairs.

Building/Grounds/Equipment

Geothermal update: the project has gone through the selectboard. John has ordered the parts. Work should be done by the end of January. The library will pay upfront for the work, but reimbursement for the maintenance piece will be requested via a warrant at Town Meeting. The library is expected to pay for the bonding expense.

Computers replacement & wifi firewall update: 2 computers have been purchased. Will be installed and brought up to speed this coming Saturday. Dell computers. On November 26, Natane received an update that the firewall will allow unrated sites and that will still protect the Town against cyber threats and also allow better access for patrons. People still can't seem to access the Apple app store.

Policy Review/Updates

Art Donations policy examples (attached: Athol and Acton). Natane will take feedback from trustees and use existing policies to develop one for Leverett.

CWMARS/MBLC/MLS updates

New Business

Natane has applied for a grant through the ALA to train rural librarians in community facilitation, involving online coaching and ALA conference attendance in June.

Next meeting

Wednesday, Feb 12, 7:00pm

Motion made to adjourn meeting at 8:24 made by Joan Godsey and seconded by Georgie Schmid.
Motion passed.

Respectfully submitted by Rachel Flint