

Trustee Meeting Minutes

Library Trustee Meeting

Wednesday, May 13, 2026 at 7:00 p.m.

at the Leverett Library

In attendance: Hannah Paessel, Rachel Flint, Seth Seeger, Judith Davidov, Joan Godsey,
Georgie Schmid

Approval of April 8 meeting minutes

Trustee Business:

Library Summer Music Series Dates (see attachment)

- Concerts start at 5:30pm
- Trustees signed up to introduce each concert

Stage Bid Review - sealed bids will be opened 5/13/26 at 2 p.m. at Town Hall.

- 3 sealed bids arrived, one bidder in attendance for the opening
- Larochelle - lowest bid \$124,500, fancy columns option: \$19,200
- Will need about \$20K more (maybe from State Aid). Friends will be able to help with some.
- Columns will be done later. Maybe include local art?
- Board unanimously approved the use of up to \$20K from State Aid to cover the funding gap for the stage.

Updates:

Flooding Repair:

- Basic repairs have been completed. Including outdoor spigot, insulation, drywall and paint.
 - Repairs completed, and had them do some fix ups around the building.
- Next up: Carpet replacement is tentatively scheduled for June 18 - 27. We will close for this work and use the time for staff training and projects.
 - Insurance is covering replacing the entire rug and painting the walls
 - Summer Reading kickoff will be held at the school
 - Considering offering museum pass and holds pickups at the town hall.

Grounds Project:

- Boardwalk is on its way.
 - Frame and wood has arrived!
- We will be ordering the bike repair station and one additional bench.

- Will be installed after the construction is finished
- Barbara Alfange
 - Recently passed away. Joan will send a card.

FRIENDS UPDATE

- **Recent expenses:** museum passes, gardening work
- **Annual Meeting:** Oct 17, 1-3pm. With a Fats Waller tribute concert.
- Friends will fund \$100 stipend for each music group (totaling \$1,000)
- **Bench fundraiser** - added one more bench

Director's Reports:

Financials: 74% through the year.

Account	Start Fiscal Year	Amount remaining	%
General Expenses	\$34,469	\$9,685	72%
Wages	\$88,331	\$13,328	85%
Building	\$24,466	\$17,829	68%
State Aid	n/a	\$28,920	
Gift	n/a	\$70,808	
Bequest Detail	\$91,124	\$63,490	
Revolving - Fines	n/a	\$599	
Revolving - Printing/Use	n/a	\$645	
Community Preservation Grant	\$374,529	\$95,895	

Circulation Statistics

April 2025	Service	April 2026
2,456	CWMARS	2,686
904	Libby	896
170	Kanopy	219

Attendance Statistics

April 2025	Attendance type	April 2026
936	General Library	867
312	Library Programs	315
89	Non-library programs	8

Staff & Volunteers:

- I will be posting the 2nd Library Assistant position (5 hours) that the Personnel Committee approved.
- Peggy is planning to attend the annual CWMars Circulation roundtable.
- Sarah is ahead of the game planning the Summer Reading slate of events this year. She will be visiting each LES class this month to get them excited.

Meetings & Programs:

- The Pysanky decorating class was rescheduled but participants enjoyed the program.
- We distributed so many Sunflower Seeds through the Common Seed Project that we had to get a second set.
- Sarah offered an April vacation Crafternoon
- Exhibit: Friends Who Paint: Pastels and Acrylic
- Coming up: Tool Care & Plant Share and Screening of "Views from a Woodlot."

Building:

Technology:

Other:

Old Business

Next Meeting: June 10 at 7:00 p.m.