

**Library Trustee Meeting Minutes**  
Wednesday, June 10, 2026 at 7:00 p.m.  
at the Leverett Library

**Present:** Judith Davidov, Rachel Flint, Joan Godsey, Seth Seeger, Lisa Werner, Trustees; Hannah Paessel, Library Director; Richard Godsey representing the Friends.

Joan moved that we accept the May 13 meeting minutes. Seth seconded. Unanimously approved.

**Trustee Business:**

We elected the Trustee Officers for FY27

Joan moved that we elect Lisa Werner as Chair, Seth seconded. Unanimously approved.

Seth moved that we elect Chris Condit as Vice Chair, Joan seconded. Unanimously approved.

Secretary rotates among Trustees

Don't need a Treasurer since we don't have any Trustee-specific financial accounts.

We discussed format and wording for Memorial Plaque wording on the boardwalk to honor John Van Steenberg. We decided on the plaque format that the Friends are using for the benches (rectangular, 3"x10", bronze, raised lettering) with the following text:

"Made possible by a generous donation from the estate of John Van Steenberg." Exact placement to be decided once we receive it.

**Updates:**

**Carpet Replacement:**

- Carpet replacement is scheduled for June 18 - 27. We are using carpet squares for ease of any replacement/repair that may be necessary as time goes on, with a comparable color to what we have now. We will close for this work and use the time for staff training and in-depth projects. Limited open hours at Town Hall.

**Grounds Project:**

- Boardwalk was paused until the ConCom approved the minimal use of pressure treated wood for "sleepers". All set to proceed now
- Bike repair station has arrived. DPW will install it soon.
- Kickoff meeting for the stage was on Tuesday, June 9.

- Possible partial or full funding for the ADA sound system through the town's Digital Equity Grant.

## FRIENDS UPDATE

Ordered two additional benches.

Finalizing bench plaques.

Will provide refreshments for the July 11 Community Room mini art show opening.

## Director's Reports:

Financials: **86%** through the year.

| Account                      | Start Fiscal Year | Amount remaining | %   |
|------------------------------|-------------------|------------------|-----|
| General Expenses             | \$34,469          | \$5,691          | 83% |
| Wages                        | \$88,331          | \$6,337          | 93% |
| Building                     | \$24,466          | \$5,286          | 78% |
| State Aid                    | n/a               | \$32,235         |     |
| Gift                         | n/a               | \$70,746         |     |
| Bequest Detail               | \$91,124          | \$63,490         |     |
| Revolving - Fines            | n/a               | \$599            |     |
| Revolving - Printing/Use     | n/a               | \$443            |     |
| Community Preservation Grant | \$374,529         | \$95,895         |     |

## Circulation Statistics

| May 2025 | Service | May 2026 |
|----------|---------|----------|
| 2,542    | CWMARS  | 2,639    |
| 913      | Libby   | 942      |
| 211      | Kanopy  | 153      |

## Attendance Statistics

| May 2025 | Attendance type      | May 2026 |
|----------|----------------------|----------|
| 951      | General Library      | 1036     |
| 321      | Library Programs     | 323      |
| 8        | Non-library programs | 40       |

#### Staff & Volunteers:

- Hannah interviewed for the 5-hour Library Assistant Position; Ralph accepted the position. Congratulations! Hannah meets with the Select Board next Tuesday for approval and to get him formally appointed.
- Recent trainings: Commonwealth Catalog use. Full day of training scheduled during upcoming closure.
- We have a robust schedule of summer reading events, programs, and concerts.  
<https://leverettlibrary.org/summer>

#### Meetings & Programs:

- We've given out over 270 canvas' for the community mini art show. We are starting to get them back with pieces from elementary school students and local artists of all abilities. It is going to be a great show! The Friends will be hosting the reception on Saturday, July 11 at 1 p.m.
- The monthly Tech programs for seniors has been a success. This COA/Library collaboration, paired with Town Hall's digital equity tech support has been addressing the tech deficits in our community. The library has also received increased tech help requests during this time.
- The Tool Care/Plant Share Program and the Woodlot movie screening were both well attended.
- Exhibit: Friends Who Paint: Pastels and Acrylic coming down 6/16.
- Coming up: Kathak Storytelling through Dance (at LES), and June 30 begins the Library Summer Music Series!

#### Building:

- Looking for quotes for foyer painting and cork floor maintenance.

#### Technology:

- Adding a wifi access point to the back of the building.
- Likely to be paid for in full or in part by the Town's Digital Equity grant.

Seth moved to adjourn, Joan seconded, unanimously approved at 8:05 pm.

**Next Meeting: September 9 at 7:00 p.m. Rachel will do minutes and then we'll sign up for the coming months.**