

Minutes

Library Trustee Meeting

Wednesday, March 11, 2026 at 7:00 p.m.
at the Leverett Library

Attending: Lisa Werner, chairing the meeting, Trustees: Chris Condit, Joan Godsey, Judith Davidov, Rachel Flint, Hannah Paessel, Library Director, Richard Godsey from the Friends of the Library

We had a pre-meeting tour of the parts of the library impacted by the flood as well as the new railings for the ramp.

Technology note: No internet at the library right now, as of Tuesday at midday. IT person contacted SHELD. We have been open, without internet. In the meantime we are not processing deliveries. Materials are still being checked out. No holds can be processed until internet is functional. SHELD is going to do something about it tomorrow.

Approval of February 11 meeting minutes CC moved to accept, JD seconded. Motion passed.

Trustee Business:

Policy Review: Telescope Use (attached) JG moved to accept new policy. JD seconded. Motion passed.

FY27 Budget - additional information

individual gift offered. Rich Brazeau to honor late wife, Deb Brazeau. He would like to help keep library open on Fridays.

Talked with Margie and Accountant. Not seeing obvious barriers.

Updates:

Grounds Project - Stage

- Stage Design largely set

- Waiting to hear back from Franklin County Tech School
- Discussion: Better to send it out to bid for a timely completion rather than wait to hear back from the school. HP will ask if local project manager is an option. If yes, we can have the town go ahead and put out bids for all of the project elements.

Final Draft - Annual Report (attached)

LifePath Age and Dementia Friendly grant

- We received a 6 month extension. Not due until August.

FRIENDS UPDATE : The Friends are still very friendly and very ready to help as needed. No new information to report.

Director's Reports:

Financials: **63%** through the year.

Account	Start Fiscal Year	Amount remaining	%
General Expenses	\$34,469	\$12,782	63%
Wages	\$88,331	\$27,092	69%
Building	\$24,466	\$12,849	47%
State Aid	n/a	\$28,920	
Gift	n/a	\$71,481	
Bequest Detail	\$91,124	\$66,890	
Revolving - Fines	n/a	\$599	
Revolving - Printing/Use	n/a	\$645	
Community Preservation Grant	\$374,529	\$212,109	

Circulation Statistics

February 2025	Service	February 2026
2,578	CWMARS	2,768
794	Libby	816
229	Kanopy	184

Attendance Statistics

February 2025	Attendance type	February 2026
883	General Library	923
311	Library Programs	335
32	Non-library programs	6

Staff & Volunteers:

- Two early weather closings.
- Hannah has readjusted her work week to Monday - Thursday

Meetings & Programs:

- February, despite the cold and messy weather, was a busy program month. Between the passive programs like Mystery Date with a Book and a Lunar New Year Seek and Find, and the popular Puzzle Olympics and Tree Pruning workshop, we were busy.
- Exhibit: Art of Dorothy Masterson Bennett for March and April.
- Nonlibrary events: a local LES student ran their own Sports Card trading club and Village Neighbors will host a Dementia Toolkit session.
- Coming up: Soil blocking workshop, kids crafternoon, 2nd Tech for Seniors, and Ukrainian egg decorating.

Building:

- Tuesday morning, a pipe burst in the wall between the Director's office and the teen room flooding those spaces.
 - Will used the school's wet vac and removed 9-10 full containers of water.
 - The plumbers came on Wednesday morning and only had to cut a small hole in the wall to extract the damaged pipe.
 - However, some sheetrock will need to be replaced as it was soaked.
 - Margie has started the insurance claim process.
 - Most of the damage was to carpet and sheetrock. We have one computer and one power supply that may also need to be replaced.

- We may need remediation specialists to come in and make sure that all the moisture has been removed and any chance of mold alleviated.
- Door to new ramp will be replaced so it opens the correct way.
 - Will is still talking with a carpenter about the feasibility of this.
 - Alternates include replacing the whole door unit with the same size and style (most expensive). Or with a single, full-windowed door without the side glass. (medium expensive.)

Technology:

- The internet went out on Tuesday afternoon and has not yet been restored. The Town's new IT consultant is following up with SHELD.
- It sounds like it is an issue with the local connection between the library and the safety complex.

Old Business

JG moved to end the meeting. LW seconded. Motion passed.

Meeting adjourned at: 8:21

Next Meeting: April 8 at 7:00 p.m.