

Leverett Planning Board Meeting Minutes 3/9/2022

In Attendance: Richard Paul Nathhorst, Tom Ewing, Jean Bergstrom, Ken Kahn, Van Stoddard, Steve Freedman, Tim Shores

Meeting began at 7:30 pm.

1. Reviewed and amended minutes from 2/23/22; unanimously approved these minutes, as amended.
2. Reviewed and amended minutes from 3/2/22; unanimously approved these minutes, as amended.
3. Discussed the interviews conducted at 3/2 meeting, and the Planning Board decision to award the contract to Emily Innes. Margie facilitated communicating with both proposals, and is working on finalizing the contract with Ms. Innes.
4. Discussed the logistics of communicating progress on the Master Plan phase 1 project with the Select Board -- no more than one member of the Select Board can attend a meeting, unless they post it publicly as a Select Board meeting because 2 or more Selectmen will form a quorum.
5. Discussed how to proceed with Ms. Innes. General agreement that formation of the Working Group will be the next step, and that Ms. Innes will help facilitate that. Discussed which members of the Planning Board to assign to the Working Group, and to the task of managing the relationship with Ms. Innes. Tom will be traveling for several weeks starting at the end of this month, which will make him less available for Board business, including the Master Plan project.
6. Steve will undertake to have a conversation with Margie re: Select Board involvement, to follow up on informal conversations that have been held, and to find out if they want more information or communication.
7. The Board agrees to meet again next week to identify next steps with Ms. Innes and Working Group outreach, if the contract has been finalized by then. Tom will reach out to Ms. Innes to schedule that meeting. All 7 PB members are available the evening of Thursday, March 17.

Meeting adjourned at 8:35pm