

## **LEVERETT PLANNING BOARD**

### **Meeting Minutes**

**January 12, 2022**

In attendance: Ken Kahn (chair), Tim Shores, Tom Ewing, Jean Bergstrom, Richard Natthorst, Steve Freedman

Absent: Van Stoddard

The meeting was called to order at 7:30.

Minutes of the December 8, 2021 meeting were approved.

The board discussed revisions to the Master Plan RFP. The original RFP, timed during the end of year holidays, did not receive any proposals. After consultation with Margie it was agreed to make some tweaks to the proposal to more clearly define the two phases we are envisioning. This RFP is for phase 1 only.

The revisions were agreed to and the timing for submissions was set as:

Inquiries from potential bidders – February 11

Submission of proposals – February 18

The Planning Board will next meet on February 23 to review the proposals received and select which will proceed to the interview stage in March.

The meeting was adjourned at 9:07.

Submitted by Steve Freedman