

Meeting Date: January 4, 2016

Meeting Start Time: 7:10PM

Board Members Present: Zipkowitz, Dauchy, Hillman, Fair

Absent:

Clerk: Susan Nagy

1. BOH will follow up on well water test results at **268 Long Plain Rd.**, owner John Field. Total Coliform is present. Fecal coliform is absent. Fair will contact the owner .
2. Issued **Installers Permit #16-01** to River Drive Excavating. Fair signed. Issued **Septage Haulers Permit #16-02** to River Drive Excavating. Fair signed. No fee was received
3. Received copy of Certified Letter from Steve Ball, HA (Health Agent) dated 12/30/2015 regarding **1 Rattlesnake Gutter Rd.**, owners Barbara and Ralph Tiner. (Property is a rental) Notice of Code Violation, Order to Correct. Re-inspection of this property will be conducted on 1/29/2016.
4. Noted that previously received 12/21/15 well water test at **115 Montague Rd.** absent of Total Coliform and absent of Fecal Coliform Bacteria
5. Received from J & P Engineering, Neil Jackson, Title 5 Inspection Report for **19 Laurel Hill Dr.**, owner Estate of John Prebis, dated 12/9/2015. System passes.
6. Fair noted that a home on **Camp Road** is being advertised on Air B&B possibly with capacity for more persons than two per bedroom. The Board discussed possible Air B&B regulations. Fair will talk to Steve Ball, HA.
7. Zipkowitz spoke to the Board about The Tobacco Coalition meeting she attended. There was discussion about use of Medical Marijuana in the workplace. She also reported that Mary Kessell was resigning her position.
8. Pumping report for **39 Amherst Road** labeled the 500 gallon septic tank condition as “poor”. The Board reviewed the history of the site, including previous Title 5 inspection and water test for well 75 feet from leaching pit. Tank is typically pumped every two years. The consensus was that there was no evident failure or problem that would require a new Title 5 at this time, but Dauchy will write a letter to the owner suggesting that a new water test be done and reminding of the need for frequent pumping.
9. Pumping Reports: **59 Long Plain, 39 Amherst, and 83 Juggler Meadow.**
10. Fair reported that he spoke to William Sieruta, PE. Regarding **79 Hemenway Rd.**, Estate of R.H. Roberts, Sr. and told him that the water test should include levels of Coliform, Nitrite, Nitrate and Amonia.
11. Regarding the “conditional pass” of Title 5 inspection for **33 Lead Mine Road**, the Board will require re-inspection of the septic tank after 6 months occupancy of the premises. Fair will notify owner and inspector by mail
12. Regarding **1 Dudleyville Road**, Zipkowitz reported that the premises are no longer inhabited, but that the broken pipe has not been repaired and the Title 5 inspection has not been completed. Zipkowitz and Fair will discuss legal steps and possible condemnation with the Peter D’Errico of the Selectboard.

Zipkowitz noted that the Conservation Commission will also need to be involved regarding junk cars, old shed, storage units, and tires adjacent to the river.

13. Fair opened discussion of Digital Storage for the Board's records and of requiring digital copies of submittals to the Board. Potential benefits and problems were discussed. No decisions were made. The Board would like Steve Ball's input on this matter.

14. The minutes of 12/21/15 were approved as amended. It was also noted that the "final" pdf version of the 11/16/15 minutes were not the same as the version approved at the 12/21/15 meeting. The Board discussed a process to assure that the final posted pdf minutes were the same as approved at the meeting.

15. Fair distributed a second draft of Administrative and Policy Proposals

16. Zipkowitz noted that the problem of split and incomplete files needs further work. For some homes, some information is filed by original developer's lot number and other is filed by current street address. More work is needed to relate lot number to street address and consolidate files by street addresses.

PENDING ITEMS:

1. Fair will contact **John Field 268 Long Plain Rd.**, regarding Well water report. **#1**
2. Contacting Steve Ball regarding B&B Regulations. **#6**
3. Dauchy will write a letter to the owners of **39 Amherst Road** regarding pumping report result. **#8**
4. Fair will contact select board member Peter D'Errico regarding 1 Dudleyville. **#12**
5. Training on scanning documents. **#15**
6. Continuation of Hearing 168 North Leverett Rd...Agenda item 1/20/16 meeting

Meeting adjourned at 8:31 PM.

Next Meeting Wednesday January 20, 2016 7:00PM (Wednesday)

Susan Nagy: Clerk